

**Section 2
Self-
Employed**

State currency listed on documents (eg Chinese Yuan)	
Tick (✓) foreign language documents provided. Note: Must be in terms of Income Verification Matrix CLM 8.1	<p>Last two years:</p> <input type="checkbox"/> Personal tax returns for all applicants and <input type="checkbox"/> Partnership tax returns and <input type="checkbox"/> Trust or company tax returns and Financial Statements <i>(including Profit and Loss Accounts and Balance Sheets)</i>
	<input type="checkbox"/> Other documents <i>(please specify)</i> <input type="text"/>
Gross Foreign amount and payment frequency ie weekly/fortnightly/monthly	\$ <input type="text"/> and frequency <input type="text"/>
Exchange rate <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from Bank of Melbourne site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	<p>Rate <input type="text"/></p> <p>Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate.</p> <p>Rate <input type="text"/></p> <p>Note: Refer to Non-Resident lending policy CLM 9.1 for approved countries</p>
Date of currency conversion	/ /
AUD gross amount	AUD\$ <input type="text"/> and frequency <input type="text"/>

**Section 3
Rental
Income**

State currency listed on documents (eg Chinese Yuan)	
Tick (✓) foreign language documents provided.	<input type="checkbox"/> Minimum of 6 months bank account statements <hr/> <input type="checkbox"/> Other documents <i>(please specify)</i> <input type="text"/>
Gross Foreign amount and payment frequency ie weekly/fortnightly/monthly	\$ <input type="text"/> and frequency <input type="text"/>
Exchange rate <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from Bank of Melbourne site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	<p>Rate <input type="text"/></p> <p>Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate.</p> <p>Rate <input type="text"/></p> <p>Note: Refer to Non-Resident lending policy CLM 9.1 for approved countries</p>
Date of currency conversion	/ /
AUD gross amount	AUD\$ <input type="text"/> and frequency <input type="text"/>

**Section 4
Funds to
complete/
own
contribution
validation**

Where applicants are assessed as Non-residents bank statements must be provided regarding "funds to complete" Refer to CLM 9.1 for the Definition of non-resident individual	
State currency listed on documents (eg Chinese Yuan)	
Funds to complete or own contribution	AUD\$
Gross Foreign amount	
Tick (✓) foreign language documents provided. Note: If the Bank statements provided are not in the name of the applicant(s) lenders are to establish who is the account holder and their relationship to the applicant. The file will require referral to MCT for consideration.	<input type="checkbox"/> Bank statements in applicant's name <hr/> <input type="checkbox"/> Other documents (please specify) <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
Exchange rate <ul style="list-style-type: none"> Use "Foreign exchange calculator" via http://webapps.stgeorge.com.au/rates-net/fx-calculator.aspx If no rate available from Bank of Melbourne site use http://xe.com/ Attach print out or screen dump of exchange rate and calculation 	Rate <input style="width: 100px;" type="text"/> Note: To convert foreign amount to AUD\$, divide the foreign amount by the rate. <hr/> Rate <input style="width: 100px;" type="text"/> Note: Refer to Non-resident lending policy CLM 9.1 for approved countries list.
Date of currency conversion	/ /
AUD gross amount Note: must be the same or greater than the funds to complete or own contribution listed at the top of this section.	AUD\$

Note: The Translation Checklist is certified by the person who translates the supporting documents and/or completes the currency conversion.

If the documents are in English, but list a foreign currency the person who completes the currency conversion will complete the Translation Checklist.