



Bank of  
Melbourne

# Open Banking data sharing Authority.

Complete this Authority to nominate or remove authorised individuals (**Nominated Representatives**) to give, amend and manage authorisations to share data about the Organisation's Open Banking Accounts (open and closed) with Accredited Data Recipients, on behalf of the Organisation.

All capitalised terms referred to in this Authority have the same meaning as in the Bank of Melbourne Internet and Phone Banking Terms and Conditions, except that **Organisation** means the party specified in Section 1 and **Bank of Melbourne** means Bank of Melbourne – A Division of Westpac Banking Corporation.

## Important Notes.

Important Information about Open Banking:

- This Authority can be used to nominate Nominated Representatives to give, amend and manage authorisations to share data about the Organisation's Open Banking Accounts (open and closed) with Accredited Data Recipients, on behalf of the Organisation. This Authority can also be used to revoke the appointment of Nominated Representatives.
- For the Organisation to share data about its Open Banking Accounts, it needs to be registered either for Bank of Melbourne Internet Banking or Business Banking Online. To register the Organisation for either Internet Banking or Business Banking Online, go to [bankofmelbourne.com.au/online-services/business-banking-online](http://bankofmelbourne.com.au/online-services/business-banking-online). Once this is complete, the Organisation must use this Authority to nominate Nominated Representatives for Open Banking.
- To allow a Nominated Representative to give, amend and manage authorisations to share data about the Organisation's Open Banking Accounts with Accredited Data Recipients, they must be individually registered for Internet Banking (and have their own Internet Banking credentials) and be fully identified in accordance with our existing "know your customer"/KYC standards.
- The Nominated Representative will have the ability to share data on all of the Organisation's Open Banking Accounts (open and closed), regardless of any existing access or restrictions the individual has.
- Please review and refer to the Open Banking provisions within the Bank of Melbourne Internet Banking Terms & Conditions.

What to do:

- In order to complete this Authority, the Organisation must first confirm that:
  - the Organisation is registered for either Bank of Melbourne Internet Banking or Business Banking Online; and
  - any Nominated Representatives to be nominated through this Authority are individually registered for Internet Banking (and have their own Internet Banking credentials)
- Ensure all relevant fields of this Authority are completed and that this Authority is signed below by the Organisation's duly authorised representatives.
- Drop this Authority into your nearest branch:
  - For more information on Open Banking, visit [bankofmelbourne.com.au/online-services/open-banking](http://bankofmelbourne.com.au/online-services/open-banking)
  - For more information on Bank of Melbourne Internet Banking, visit [bankofmelbourne.com.au/online-services/internet-banking](http://bankofmelbourne.com.au/online-services/internet-banking)
  - For assistance, visit your local branch.

### Section 1 – Organisation Details.

Please provide the following details of the Organisation. All fields are mandatory.

Full Name of Organisation

Organisation 8-digit Customer Access Number (CAN) (if registered for Bank of Melbourne Internet Banking) or Organisation CIS key (if only registered for Bank of Melbourne Business Banking Online)

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Registered Business Address – PO Box not allowed

### Section 2 – Instruction.

Please select **one option** below:

- Nominate** – permit one or more Nominated Representative(s) to give, amend and manage authorisations to share data about the Organisation's Open Banking Accounts with Accredited Data Recipients, on behalf of the Organisation. (Proceed to Section 3 to provide details of the Nominated Representative(s))
- Revoke** – remove the ability of one or more Nominated Representatives to give, amend and manage authorisations to share data about the Organisation's Open Banking Accounts with Accredited Data Recipients, on behalf of the Organisation. (Proceed to Section 5 to provide details of the Nominated Representative(s)).

*Note: ALL of the Organisation's Open Banking Accounts will be available to the Nominated Representative to select some or all of these Open Banking Accounts for data sharing. Open Banking Accounts include accounts that are open, closed, not visible in Internet Banking or Bank of Melbourne Business Banking Online and accounts that the Nominated Representative may not have access to in Internet Banking. This is independent to whether the Nominated Representative is a signatory to the account.*

### Section 3 – Nominated Representative Details.

Please provide details below for Nominated Representatives who will be authorised to grant, amend and manage authorisations to share data through Bank of Melbourne Internet Banking. Please ensure the Nominated Representatives are individually registered for Bank of Melbourne Internet Banking prior to submitting this form as this is a requirement for them to be a Nominated Representative.

#### Nominated Representative #1

Full Name

Customer Access Number (CAN)

Date of Birth

Email address

Mobile Number

Residential Address – PO Box not allowed

### Nominated Representative #2

Full Name

Customer Access Number (CAN)

Date of Birth

Email address

Mobile Number

Residential Address – PO Box not allowed

### Section 4 – Nominated Representative acknowledgement (to be completed when Section 3 is completed).

As an appointed individual named as a Nominated Representative in Section 3, I acknowledge that I have read and agree to be bound by the Bank of Melbourne Internet and Phone Banking Terms and Conditions that relate to Open Banking.

### Nominated Representative #1

Full Name

Customer Access Number (CAN)

Signature

Date

### Nominated Representative #2

Full Name

Customer Access Number (CAN)

Signature

Date

### Section 5 – Revoke the appointment of Nominated Representative.

Revoking the appointment of a Nominated Representative will stop the individual from sharing data on all of the Organisation's Open Banking Accounts and from viewing the Organisation Consent Dashboard. Any existing authorisations to share data on behalf of the Organisation will remain unless all Nominated Representatives are removed, at which time, we will stop sharing the Organisation's data.

Note: Revoking an individual as a Nominated Representative will not remove their Internet Banking access and their individual credentials.

### Nominated Representative #1

Full Name

Customer Access Number (CAN)

### Nominated Representative #2

Full Name

Customer Access Number (CAN)

## Section 6 – Privacy Statement.

All personal information and credit related information we collect about you is collected, used and disclosed by us in accordance with our Privacy Statement which is available at [bankofmelbourne.com.au/privacy/privacy-statement](http://bankofmelbourne.com.au/privacy/privacy-statement), or by calling us on 13 22 66. Our Privacy Statement also provides information about how you can make a complaint or access your personal information. You do not have to provide us with any personal information or credit information but, if you don't, we may not be able to process your application or request.

## Section 7 – Authorisation and Acknowledgment.

### By signing this form and selecting 'Nominate' above, the Organisation:

- (a) agrees that Bank of Melbourne may accept instructions through Internet Banking from the Nominated Representatives listed above to give, amend and manage authorisations to share data with Accredited Data Recipients about any of the Organisation's Open Banking Accounts;
- (b) acknowledges and agrees that a Nominated Representative:
  - can give, amend and manage authorisations to share data with Accredited Data Recipients about any of the Organisation's Open Banking Accounts; and
  - accesses the Organisation's Consent Dashboard via the Nominated Representative's individual Internet Banking credentials
- (c) acknowledges and agrees that the Organisation's data will be shared in accordance with the Australian Government Consumer Data Right legislation, rules and requirements;
- (d) acknowledges and agrees that Bank of Melbourne, acting reasonably, reserves the right to cancel or suspend this Authority at any time without notice;
- (e) indemnifies Bank of Melbourne against any claims, losses, damages or costs suffered or incurred by Bank of Melbourne as a result of Bank of Melbourne acting in accordance with this Authority, including but not limited to any claims for breaches of privacy or confidentiality, or fraud caused, or contributed to, a Nominated Representative to give, amend and manage authorisations to share data with Accredited Data Recipients about any of the Organisation's Open Banking Accounts and acknowledges and agrees that this indemnity survives cancellation of this Authority. However, this indemnity does not apply to the extent that the indemnified amount arises because of our negligence, wilful misconduct, fraud or a breach of a legal obligation including the Banking Code to act fairly and/or reasonably;
- (f) represents and warrants that it has done all things necessary, including obtaining any approvals or corporate authorisations, to enter into this Authority and the transactions it contemplates;
- (g) acknowledges and agrees that subject to (e) above, Bank of Melbourne is entitled to rely on this Authority until such time that the Authority is withdrawn by the Organisation by completing and submitting to Bank of Melbourne a new Open Banking data sharing Authority form with instructions to "Revoke" as set out in Sections 2 and 5 above;
- (h) The Organisation agrees to the provisions of the Bank of Melbourne Internet and Phone Banking Terms and Conditions that relate to Open Banking.

### By signing this Authority and selecting 'Revoke' above, the Organisation:

- (a) acknowledges that the ability of the Nominated Representative as listed above to give, amend and manage authorisations to share data with Accredited Data Recipients, is revoked. Any existing authorisations to share data on behalf of the Organisation will remain unless all Nominated Representatives are removed, at which time, we will stop sharing the Organisation's data;
- (b) acknowledges that any authorisations made under this Authority will be revoked within the timelines specified in the Australian Government Consumer Data Right legislation, rules and requirements.

### Signed by the Organisation

#### Executive Officer/Office Holder (e.g. Sole Trader, Director, Company Secretary, Trustee, Partner)

Full Name

Position

Signature

Date

Full Name

Position

Signature

Date

**Executive Officer/Office Holder (e.g. Sole Trader, Director, Company Secretary, Trustee, Partner)**

Full Name

Position

Signature

Date

Full Name

Position

Signature

Date

**Section 8 – Branch Use only.**

**STAFF MUST COMPLETE THIS SECTION AS PART OF CHECKING AND PROCESSING THIS FORM.**

**Verified and Approved By (Brand Approving Officer).**

Name

Position

Salary No.

BSB

Fax No.

Signature

Date

Verifying Branch  
Stamp Required

**Bank of Melbourne Employee Checklist (Branch). All of the following must be completed.**

- I have verified all the required signatures in Sections 4 and 7.
- I have completed all of the fields in the 'Verified and Approved By' section above.
- I have placed the branch stamp in the 'Verified and Approved By' section above.

**Branch Use Only**



Once the 'Branch Use Only' section has been completed and all the signatures have been verified, process the form, then scan and file accordingly. Once form is processed, attach note in Firefly and/or Customer Establishment to capture that the Open Banking Data Sharing Authority has been submitted.

**Important Note:** This document is a permanent customer record and must be retained for the period stated in the Records Management policy.