



Bank of  
Melbourne

# Internet Banking Request or Cancel Overseas Telegraphic Transfer Access.

Deliver to your local Branch  
Post to Customer Administrator, Level 8, 530 Collins Street, Melbourne VIC 3000  
Fax: 03 9982 4117

Date

Branch  
Stamp

Please use the relevant sections of this form if you would like to request or cancel access to Transfer to an International Account via Internet banking. This request may take up to two working days to be processed.

Request ▶ Please complete Sections 1, 2 & 4.     Cancellation ▶ Please complete Sections 1, 3 & 5.

## 1. Customer details.

Internet and Phone Banking Card/Access No.

Card Issue No.\*

\* This field is only required when you have been issued with multiple cards.

Customer Name

Address

Home phone

Work phone

Email address

## 2. Request access to Overseas Telegraphic Transfers.

Authorisation to allow for Overseas Telegraphic Transfers via Internet Banking.

## 3. Request cancellation to Overseas Telegraphic Transfers.

Cancel access to Overseas Telegraphic Transfers via Internet Banking.

## Internet Banking Request or Cancel Overseas Telegraphic Transfer Access.

### 4. Authorisation.

I/We have read and understood the Privacy Statement and the conditions relating to Overseas Telegraphic Transfers attached to this form. I/We consent to the collection, use and disclosure of personal information in accordance with the Privacy Statement.

Common Seal  
(if applicable)

Signature

Name (please print)

Signature

Name (please print)

### 5. Cancellation.

I/We request that you no longer allow me/us to use the Overseas Telegraphic Transfers function via Internet Banking.

Common Seal  
(if applicable)

Signature

Name (please print)

Signature

Name (please print)

### 6. Internet banking terms and conditions.

Bank of Melbourne or its correspondents and/or relationship banks will not be liable for any negligence, delay or error in transit or transmission of Overseas Telegraphic Transfers. In the event of loss or damage directly or indirectly attributable to any such negligence, delay or error liability of Bank of Melbourne or its correspondents and/or relationship banks will be limited to the re-supply of the service, where such limitation is permitted by law. **Be advised that Overseas Telegraphic Transfers requested prior to 5pm will commence processing that business day and Overseas Telegraphic Transfers requested after 5pm will commence processing the next business day.**

In most cases involving Overseas Telegraphic Transfers requested prior to 5pm to overseas banks in major global financial centres, funds would normally be received by the overseas bank within 1-3 business days. For Overseas Telegraphic Transfers to other destinations, the time that funds become available from the overseas bank is subject to the practice of the correspondents and/or relationship banks. Bank of Melbourne may at its sole discretion utilise the services of any correspondents and/or relationship banks in order to effect the Overseas Telegraphic Transfer. We may receive commissions or other benefits from other financial institutions. Payment of the funds to the beneficiary is the responsibility of the correspondents and/or relationship banks, and the timing of payment is therefore beyond Bank of Melbourne's control. Charges may be levied by other banks and deducted from the Overseas Telegraphic Transfer.

The Bank recommends that a copy of the Request for Overseas Telegraphic Transfer details and the **Terms and Conditions** be printed and retained for your records in the event you require them in the future.

#### Your privacy

You may request access at any time to personal information held by us about you and ask us to correct it if you believe it is incorrect or out of date. We may disclose your personal information if it is necessary to do so in the following circumstances:

- at the request of the overseas/local bank or beneficiary nominated on this form,
- to our external service providers that provide services for the purposes only of our business, on a confidential basis, for example to a mailing house, and
- if you request us to do so, if you consent or where the law requires or permits us to do so.

If you have provided information about another individual, you declare that the individual has been made aware of that fact and the contents of this privacy information.

BRANCH USE ONLY	ID Sighted	Name	Employee No.	H/OFFICE USE ONLY	Input by: (print name)	Date
	Signbank CIS No.	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>